



Heads Up

Issue: 4

Date: August 4, 2010

To: All ACLASS Staff, Customers, Assessors, and Interested Parties

From: Keith Greenaway

Re: Improvements Made to ACLASS Document 3, ISO/IEC 17025 Accreditation Requirements

We have made improvements to ACLASS Document 3, ISO/IEC 17025 Accreditation Requirements. Many of the improvements were editorial in nature, such as the replacement of ISO Guide 43 with ISO/IEC 17043 for proficiency test providers; however, we clarified some current policies and procedures. In addition, we consolidated policies and procedures for certain sector specific programs into Document 3.

This document is effective as of August 1, 2010. This document is available on our website at <http://www.aiclasscorp.com/documents/aiclass-documents.aspx>.

An overview of the improvements is provided below:

- Assessor Travel Time (section 1.1.6)
- Preparation for Initial Accreditation Assessment (section 1.7)
- Certificate, Scope, and Logo and Symbol (section 2.0)
- Use of the ACLASS Symbol (section 2.1)
- Surveillance and Reassessment (section 4.0)
- Corrective Actions for Assessment Activities (section 10.0)
- Use of Personnel for Multi-Laboratory Corporations (section 15.2.5)

An overview of additions to Document 3 is provided below:

- Addition of Responsibilities and Obligations of the Customer (section 22.0), originally found in the application for accreditation
- Addition of Supplemental Requirements for EMC Testing and CAB Designation Under the APEC TEL MRA (section 23.0)
- Addition of Supplemental Requirements for EPA National Lead Laboratory Accreditation Program (section 24.0)
- Additional of Supplemental Requirements for the EPA ENERGY STAR Laboratory Recognition